

Governor's Charging Policy

The policy drawn up by Watling Academy's Governors is as follows:

- a) Where activities take place in Academy session time, parents will be invited to make voluntary contributions towards the cost of the activity.
- b) Where activities take place outside Academy session time, charges will be levied where appropriate.
- c) Charges will be made for instrumental music tuition at the rate of £238 per year (tbc), paid in advance for "normally" 34 twenty minute individual music lessons. The balance between the charge and the actual cost of music tuition is met by the Academy in the form of a subsidy provided that students contribute to the musical life of the Academy. If the fees for the lessons are not met, then the Academy will cease to provide the lessons.
- d) Appropriate charges will be made in Design and Technology where parents have indicated in advance that they wish to own their child's finished work.
- e) The parents of a student who fails to complete the examination requirements for a public examination without good reason is liable to meet the examination entry fee.
- f) The parents of a student who needs to take a public examination for a second or subsequent time are liable to meet the full cost of the examination entry fee.
- g) Parents will be required to meet the cost of breakages and damages where this is a result of their child's misbehaviour:
 1. The Academy is zero tolerant of malicious or deliberate damage, and the Head of School will consider taking appropriate action, including reporting the matter to the Police for prosecution if necessary.
 2. The full costs of damage incurred will be invoiced to parents.
 3. Failure to pay for the cost of damages will result in privileges to attend trips being withheld.
 4. Failure to repay such costs will result in any funds due to be repaid to the student, for instance trip refunds, being withheld.
- h) At Watling there will be a fee to hire lockers. Details of locker hire will be sent through once we move to the main campus.
- i) Photocopies of student records requested by parents will be charged at the rate of 20p per page.
- j) Parents of students who lose their Student planner will be required to meet the full cost of a replacement.
- k) For payments made via SiMS App for Academy meals, parents are advised to utilise funds on accounts as students approach their leaving date in order to reduce the account balance to zero. Balances remaining on accounts following students leaving will be transferred (if possible) to sibling accounts, and remaining balances will be repaid if in excess of £5.00.

- l) Text books are loaned to students on the strict understanding that the books remain the property of Watling Academy and, at the end of a course or when the student leaves Academy – whichever occurs first – the books will be returned to Academy in good condition. Books which are lost or damaged beyond reasonable use will have to be paid for or replaced by the student or their parents. In addition, any funds due to be repaid to the student or parent (for example: Academy trip refund) will also be withheld until the Academy has been reimbursed.

- m) Academy Trips/ Visits – Where a trip involves a residential stay, parents will be charged for the cost of the students' board and lodging, except where parents are in receipt of a qualifying support payment. For all other costs involved in a visit, for example, activities, transport or insurance etc., parents will be invited to make a voluntary contribution. Parents are not obliged to make the voluntary contribution and students will not be excluded through an inability or unwillingness to pay. However, the visit can only go ahead if there are sufficient voluntary contributions to cover the full costs. The Academy reserves the right to cancel the trip if the costs have not been covered by parental contributions. Arrangements are available for the payments to be made in instalments.

For a list of the current qualifying support payments parents should contact the Academy. Requests for remission of charges should be made, in confidence, to the Head of School and supported by evidence of receipt of a qualifying support payment.