

8<sup>th</sup> March 2021

**HEAD OF SCHOOL: Mr I Bacon**

Dear Parent/Carer,

Parents Evening - Wednesday 24<sup>th</sup> March 2021

We would like to invite you to attend our Parents' Evening on Wednesday 24<sup>th</sup> March which will be via a video call, (please only book one appointment).

It is always our intention to give parents and carers the most accurate picture of how their child is progressing at Watling Academy. Due to the Covid restrictions that are currently in place to keep us all safe, we will be conducting a virtual parents evening via a video link. Your appointment will be with your child's form tutor and follow a similar format to the last parents evening.

The meeting will provide an opportunity to discuss your son/daughter's attitude to learning, their progress and achievements, and also their well-being. We will work together to establish any support required and to identify personalised targets that will help your son/daughter continue to make progress.

To make an appointment you will need to use our online appointment booking system. This allows you to choose your own appointment times with Tutors and you will receive an email confirming your appointment.

Parents Evening 24<sup>th</sup> March 2021

Appointments open from Tuesday 9<sup>th</sup> March at 4:00pm

Appointments close on Wednesday 17<sup>th</sup> March at midnight

Should you wish to make any changes after this date please contact the admin office via email at [admin@watling.academy](mailto:admin@watling.academy). Each appointment will be 8 minutes long maximum and please be aware that the software will cut off the call after 8 minutes.

You should use the same login details as the last Parents Evening to make an appointment. If you have not previously created an account please follow the short guide attached on how to login and add an appointment. Please also find below a link to a video which will give you guidance on video appointments.

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

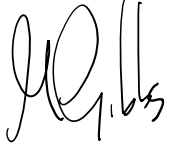
**Respect / Responsibility / Kindness**

Please click on the link below to access Parents Evening booking and also follow the guidance as attached.

<https://watlingacademy.schoolcloud.co.uk/>

If you have any queries, please contact the school office.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'M. Gibbs', written in a cursive style.

Martin Gibbs  
Head of Year