

10th September 2021

HEAD OF SCHOOL: Mr I Bacon

Dear Parents and Carers,

Open Building and Tours of Watling Academy

We are excited to offer you the opportunity to visit Watling Academy and have a tour around our school site. As a school, we found it very disappointing that we have not yet been able to show off our amazing facilities due to restrictions beyond our control. We believe this event will give you the chance to experience the excitement and enthusiasm felt by both staff and students as we have started the 2021-22 academic year.

We are aware that we have 480 students who cannot wait to show their parents/carers around their school. In order to support us in achieving this as soon as we can, please can I ask you to familiarise yourself with the guidance below. Due to numbers, we have had to put each tutor group on a specific afternoon/evening, which is also detailed below. We will not be able to swap your time allocation if you are unable to attend during your allocated time, but there will be the chance to see inside the building on the Year 7 and Year 8 tutor consultation evenings coming up in w/b 27th September and the 4th of October.

Guidance:

- If travelling by car, please ensure you arrive as close as possible to your allocated time. This will help reduce congestion within the school carpark and is of particular importance for those arriving at 3:45pm, as this will allow time for the after-school traffic to depart from the school site.
- Students and parents/carers will enter through the gate at the front of school (To the left of main reception) and sign in on entering the building.
- We request that students may be joined by a maximum of two family members. Siblings who are also Watling students may combine their tours but must also sign in on their class register.
- Your child will be your tour guide allowing them to give you a personalised experience of their journey through the school day.
- You will receive a map of the site, highlighting the rooms that are open and a recommended pathway for the tour. Tours should take no longer than 30 minutes. Please stick to the identified rooms, as we will still have some staff and cleaners on-site working and involved in meetings in some rooms.
- It is imperative that we stick to arriving at your allocated time on the table below and that you make your way out of the building promptly before the end of your time.
- Any visitor is more than welcome to choose to wear a mask, but this is not a requirement for attendance. We do request that you sanitise your hands on arrival, this will be provided upon entrance to the school site

Respect / Responsibility / Kindness

The rota below indicates the time/day/date that tours will take place for each tutor group. There will only be the students from two tutor groups and their parents/carers in the building at one time to allow ease of movement around the school. For example, if your child is in 8FWL their allotted time slot will be **4:30-5:15** (Entrance no later than 4:55pm. Must exit building by 5:15pm) on Monday the 13th September.

	Monday 13/09/21	Tuesday 14/09/21	Thursday 16/09/21
3:45-4:30 (Entrance no later than 4.10pm. Must exit building by 4:30pm)	8BPR 8BUN	7KAS 7AFR	7DGR 7MND
4:30-5:15 (Entrance no later than 4.55pm. Must exit building by 5:15pm)	8FWL 8GHN	7MPE 7AOU	7MQN 7KHS
5:15-6:00 (Entrance no later than 5.40pm. Must exit building by 6:00pm)	8RST 8LSR	7JHE 7RWT	

We look forward to welcoming you to Watling Academy and seeing you soon.

Yours Faithfully

J Stormer

Jeremy Stormer
Assistant Headteacher