

12<sup>th</sup> February 2024

Dear Parents and Carers,

**Year 10 Subject Teacher Consultation Evening at 3:45pm to 8:00pm on Thursday 29<sup>th</sup> February**

We are delighted to invite you to our Year 10 Subject Teacher Consultation Evening on Thursday 29<sup>th</sup> February. The event will be held online, with the aim of giving you and your child the opportunity to speak to subject teachers about progress in individual areas, to discuss next steps and to ask any questions you may have.

In response to feedback from parents and considering the significance of GCSE subject matter, we have determined that meetings with each teacher will be allocated a duration of eight minutes. However, to accommodate the extensive number of students certain members of staff teach, we have had to limit the duration of these appointments to four minutes. This measure ensures that all parents and carers have the opportunity to discuss their child's progress with their respective teachers. Those teachers with four-minute appointments are as follows:

- Mr. Bartlam (Computing Science)
- Mrs. Fry (Sociology)
- Mrs. Harper (Further Maths and Maths)
- Miss Kennedy (Geography)
- Mr. Scott (Spanish)
- Mr. Seeney (Engineering)
- Mrs. Staincliffe (Geography)



We kindly request that you prioritise scheduling appointments with teachers of core subjects—namely Mathematics, English, and Science—as well as instructors of your child's chosen GCSE elective subjects. In instances where a teacher's schedule becomes fully booked, we reserve the right to make necessary adjustments to ensure that every student has the opportunity to meet with their pivotal GCSE subject teachers.

In addition to this, you will be required to make appoints with each of your child's individual Science teachers separately.

The booking system will be open **from 6pm on Monday 12<sup>th</sup> February.**

Year 10 appointments will close at **11:59pm on Wednesday 28<sup>th</sup> February.**

We have attached two documents to this letter. The first is a Parents' Guide, which explains how to get set up on the system and how to get appointments booked in. The second is a guide, which explains how to add a second parent to your meeting, if you are not at the same venue.

To get the most out of your appointment, we would advise reviewing your child's most recent Progress Report sent on Friday 2<sup>nd</sup> February and making a note of any questions you would specifically like to ask. If possible, we ask that you add these questions to the 'comments' area on SchoolCloud in advance of the evening. We encourage children to attend these appointments with their parents and be fully involved in the consultation process.

If you have a specific query but the teacher is fully booked, please email Head of Year 10 - Miss Scarr ([scarrl@watling.academy](mailto:scarrl@watling.academy)) in the first instance.

We highly recommend that you get set up 10 minutes before your first appointment to ensure that you can get logged on ready for the start time. Full instructions can be found via this link <https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Yours sincerely,

*Mr Parks*

Mr Parks  
Assistant Headteacher