

17th April 2024

Dear Parents and Carers,

Year 7 Subject Teacher Consultation Evening at 3:45pm to 8:00pm on Thursday 25th April

We are delighted to invite you to our Year 7 Subject Teacher Consultation Evening on Thursday 25th April. This event will be held online, and it provides a valuable opportunity for you and your child to speak with subject teachers about their progress, discuss next steps, and raise any questions you may have. Each appointment will last 5 minutes.

The booking system will open at 6pm on Wednesday 17th April and will close at 11:59pm on Wednesday 24th April.

We have attached two documents to this letter. The first is a Parents' Guide, which explains how to set up on the system and book appointments. The second guide explains how to add a second parent to your meeting if you are not at the same venue.

To maximise the effectiveness of your appointment, we advise reviewing your child's most recent Progress Report and noting any specific questions you would like to ask. If possible, please add these questions to the 'comments' area on SchoolCloud prior to the evening. We encourage children to attend these appointments with their parents and be fully involved in the consultation process.

We are pleased to welcome several new members of staff this term, who will be joining us in key subjects:

- Miss Edwards - English
- Miss Foster - English
- Miss Williston - Maths
- Mr Mangan - Wellbeing

The consultation evening will serve as an excellent opportunity for meet and greet sessions with these new staff members, allowing students and families to become acquainted with them while discussing future learning objectives and expectations.



Please note that Mr. Scott (Spanish & Mandarin teacher) and Mrs. O'Dell (Spanish teacher) will not be available on the evening. Should you have any queries concerning these subjects, please contact the Head of Spanish, Mr. Williams, at WilliamsK@watling.academy.

Whilst we strive to make as many appointments available as possible, some staff will not have the capacity to meet with every child, particularly in subjects that your child attends less frequently. We ask that you prioritise booking appointments with your child's Maths, English, and Science teachers and, from the remaining subjects, prioritise those in which your child has an interest in pursuing at GCSE level.

If a specific query arises and the teacher is fully booked, please email Mr. Mason, Head of Year 7, at MasonO@watling.academy.

We recommend setting up 10 minutes before your first appointment to ensure you are logged on and ready to start on time. Full instructions can be found via this link: <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>.

Yours sincerely,

Mr Parks

Mr Parks
Assistant Headteacher