

7th June 2024

Dear Parents/Carers,

RE: Student Attendance

As we approach the end of the academic year, we would like to remind all parents and carers that permission to take family holidays or extended leave will not be granted during term time. It is crucial that all students attend school right through to and including the last day of term, which is Friday, 19th July.

In accordance with our Attendance Policy, Family Holidays and Extended Leave during term time will not be authorised, unless due to exceptional circumstances the absence has been agreed. Parents are strongly advised to avoid taking their children on holiday during term time, as there is no automatic right to remove a child from school for this purpose. If permission for leave is not granted and a pupil fails to attend school during this period, the absence will be recorded as unauthorised. In such cases, the school will refer the matter to the School Attendance, Education Sufficiency and Access department at Milton Keynes Council and will usually incur a Fixed Penalty Notice.

We sincerely thank you for your overwhelming support in ensuring that your child/children attend school regularly. Your cooperation in encouraging and supporting high attendance is imperative as we strive to ensure the highest standards of education, care, and opportunity for your child/children.

Yours sincerely,



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Mr. J Stormer
Assistant Headteacher