

26<sup>th</sup> June 2024

Dear Parents and Carers,

**Tutor Consultation Evening Thursday 11<sup>th</sup> July 2024 3:45pm - 8pm**

We are excited to invite you to our Tutor Consultation Evening on Thursday 11<sup>th</sup> July.

**Face-to-face** appointments will be available from 3:45pm – 8 pm

To ensure that every student can meet with their form tutor, appointments will be 8 minutes long.

The focus of the appointment will be your child's wellbeing and an overview of their behaviour, homework, engagement and progress throughout the year. To get the most out of your appointment, we would advise reviewing your child's most recent Progress Report and making a note of any questions you would specifically like to ask. We encourage children to attend these appointments with their parents and be fully involved in the consultation process.

Please arrive in school five minutes before your appointment is due to start, to allow for travel time within the building.

We have attached a Parent's Guide, which explains how to book your appointment. Please log on to the website and book your slot by 6pm on Tuesday 9<sup>th</sup> July. The booking system will be open **from 4pm on Tuesday 2<sup>nd</sup> July.**

Yours sincerely,

*Mr Parks*

Mr Parks - Assistant Headteacher